Minburn Public Library Board of Trustees Meeting

December 2, 2019

The regular meeting of Minburn Public Library Board of Trustees was held on

December 2, 2019, at 6:30 P.M at the Minburn City Hall, Minburn, Iowa, with President Megan Cline presiding.

In attendance: Megan Cline, Mark Golightly, Marie Thompson, Patricia Taylor and Kay Tweedy. Dee Allen and Jerry Vos were absent.

Agenda: A motion was made by Kay and seconded by Mark to approve the agenda. Motion was approved unanimously.

Minutes: A motion was made by Kay and seconded by Mark to approve the minutes of November 4, 2019. Motion passed unanimously.

Treasurer’s report: A motion was made by Marie and seconded by Kay to approve the bills (attached) presented. Motion was approved unanimously.

Director’s report: Librarian’s report (attached). Discussed upcoming holiday events. Nicole reported the state’s new delivery service may impact our postage in a positive way, but there are no plans to amend budget at this time.

Discussion of list of items needing attention before library can relocate to Minburn school building (especially the issue with entrance door) and progress of negotiations with ADM school District. Waiting on bids for prep. work for installation of the needed door replacement.

. Calendar: December 7-Mark, December14-Marie, December21-Patricia, December28-closed, January 4-Mark

Mark moved to adjourn. Kay seconded. Motion passed unanimously. Meeting adjourned 7:15 pm.

Marie Thompson, Secretary Minburn Public Library Board of Trustees

Next regular Meeting (Monday) January 6, 2020 at 6:30pm